

Minutes of the Annual General Meeting of Hickleton Parish Council
held on Thursday 20 May 2021

1 Election of Chair, Vice Chair and Responsible Finance Officer (RFO)

- i Cllr Eric Williams, Chair, nominated by Cllr Wordsworth, seconded by Cllr Dickinson
Cllr Jean Dickinson, Vice Chair, nominated by Cllr Wordsworth, seconded by Cllr Williams
Cllr Gordon Wordsworth, RFO, nominated by Cllr Williams, seconded by Cllr Dickinson.
- ii Cllr Wordsworth then expressed his thanks to Christine Jackson, the outgoing Chair, for all her hard work and valued years of service. At this point, Christine left the meeting.

2 Chair to sign Acceptance of Office Declaration

- i Cllr Williams duly signed the Declaration of Office, passed to Cllr Wordsworth to be sent to DMBC.

3 Councillors to sign Acceptance of Office Declaration

- i Cllrs Wordsworth and Dickinson duly signed their respective Declarations of Office.

4 Attendance and Apologies

- i In attendance: Cllr Eric Williams (Chair), Cllr Gordon Wordsworth, Cllr Jean Dickinson
- ii Apologies: None.

5 Declarations of Personal Interest

None.

6 Adjournment for Parishioners' Questions and Statements

Not taken.

7 Approval of Minutes

- i The minutes of the Parish Council meeting held on Thursday 22 April 2021 were proposed by Cllr Wordsworth, seconded by Cllr Dickinson.

8 Matters Arising

- i. 7.ii Quotation for essential tree work to be carried over (GW)
- ii. 7.iv Contact GMBC for results of their tree survey to be carried over (GW)
- iii. 10.vi The fence in LMW poses no safety issues, so the Golf Club cannot be forced to repair.
- iv. 10.vii With regard to the position of the 30 mph sign on Lidget Lane, Cllr Wordsworth regularly attends meetings with DMBC personnel, Dick Clarke and Rhonda Job. He will raise this at the next meeting.

9 Finance

- i. Cllr Wordsworth went through and explained the statements of accounts he had brought to the meeting. The current account held £3,452.88 at the beginning of the financial year.
- ii. The first payment of the village precept has been received of £3,300, the second will be received in October. There had also been a grant received for installation of a defibrillator on the wall of the Village Club/Hall.
- iii. Total income was £5,234.
- iv. Payments of £3,375.68 had been made, including for the defibrillator and its installation and £720 for tree work.
- v. The Cash Book Balance stood at £5,311.20.
- vi. There is a planned spend of £7,708 and, with an actual expenditure already of £3,375.68, it leaves a total of £4,332.32 to spend this year.
- vii. There is a VAT rebate of £345 to be received.
- viii. The finance statements were proposed by Cllr Williams, seconded by Cllr Wordsworth.

ix. There were two invoices to be approved by the meeting;

Halifax Estates rent for WCMG £75 Prop by Cllr Williams, seconded by Cllr Dickinson
Woolley Edge Christmas Tree £190 Prop by Cllr Williams, seconded by Cllr Dickinson

10 To Approve Procedure and Advert for Two Vacancies on Paish Council

- i. Cllr Wordsworth explained that there is a set procedure for advertising vacancies. An advert will be placed on the website and on village noticeboards. Anyone who gives a notice of interest will have a Legal Declaration of Qualification to complete. If there are more than two applicants for the posts, there must be an absolute majority vote.
- ii. Cllr Wordsworth produced an advert which was approved by the meeting and will be duly advertised.
- iii. This will be concluded at the next meeting.
- iv. If there is no interest, the Parish Council can operate with three Councillors.

11 Any Other Business

- i. Cllr Dickinson enquired if the start time of the meeting can be adjusted and It was agreed to revisit this subject when we see who joins the PC and what their commitments are.
- ii. A Planning Application, 21/01220-FUL, for erection of a rear office space at the Golf Club was discussed and no objections raised.

12 Date and Time of Next Meeting

The next Parish Council meeting will be held on Thursday 15 July at 8.15 pm in the Village Hall.